



October 29, 2024

Columbia County Board of Commissioners
230 Strand Street
St. Helens, OR 97051

Dear Commissioners:

This letter contains my recommendations of franchise awards for ambulance services in my position as the Ambulance Service Area Administrator. I submit these recommendations to you for your consideration pursuant to Columbia County Ordinance 2024-1, the Columbia County Ambulance Service Area (ASA) Plan and RFP #S-C00055-00010854.

Between July 1 – September 2, 2024, Columbia County conducted a public notice application process to solicit applications to provide ambulance services. Columbia County regulates ambulance services through its Ambulance Service Area Plan.

Seven Ambulance Service Areas (ASA's) are defined in the Plan with franchises to be established for six of them. Pursuant Ordinance 2024-1, I must submit my recommendation to the Board within 90 days after the applications have been received.

Applications were received from five entities. Applications were submitted by all current ASA franchise holders. I, as the Columbia County Ambulance Service Area Administrator, along with a review committee, reviewed all applications and determined that the applications were responsive to the terms of the procurement. There were no contested (more than one applicant) applications for any Ambulance Service Area.

After reviewing the six applications and taking into account the recent performance of the applicant agencies in providing ambulance services in their ASA within the terms of their current franchises, I recommend the following:

1. I recommend that the Columbia County Board of Commissioners approve a new five-year franchise (with two additional five-year renewals upon satisfactory performance) for the following five entities:

Agency	ASA #
Scappoose Rural Fire District	2
Columbia River Fire & Rescue	3
Columbia River Fire & Rescue	4
Clatskanie Rural Fire Protection District	5
Mist-Birkenfeld Rural Fire Protection District	6
MetroWest	7

These entities completed the application process and have demonstrated the ability to provide consistent ambulance services as proposed in their application. I recommend as a condition of the franchises above that each applicant be required to enter into a franchise agreement in the County's format.

Sincerely,



Jaime Aanensen
Director of Public Health
Columbia County ASA Administrator